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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය
මහලේකම් කාර්යාලය (3වැනි මහල), තැපෑ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி, பொருளாதார உறுதிப்படுத்துதல் மற்றும் தேசியக் கொள்கைகள் அமைச்சர்
செயலகம் (3ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

TA/JICA/S/1540/23

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

19 October 2023

Secretary / Ministry of Health

Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Attn: Officer In-charge of Foreign Trainings

Dear Sir,

JICA Knowledge Co-Creation Program: Strengthening Human Resource for Improvement of Community Health

In Japan from 14 February to 02 March 2024

This has reference to the above training programme offered by the Japan International Cooperation Agency (JICA) for the eligible Government officials of Sri Lanka. The Application Form can be downloaded from the website at the External Resources Department (ERD).

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program. Each of the nominees has to submit two sets of applications along with the following documents;

1. Nomination letter of the line ministry
2. For each of the nominee; two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" – New official Application Form can be downloaded from ERD public website (www.erd.gov.lk) (To be completed compulsorily page No: 6 on Questionnaire on Military Relationship) Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available (e.g. TOEFL, TOEIC, IELTS)
4. Copy of the Passport or other official ID (if do not possess a passport)
(P.S. – should include Name, Date of Birth, Nationality and Sex)
5. Duly filled ERD Form (Available at ERD public website, www.erd.gov.lk)
6. Job Report (to be submitted with the application form)

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 22 November 2023, with the line ministry covering letter and other relevant documents as stipulated above, will be processed. (For further enquiries please contact following officers of Technical Assistance Division; Ms. Chandrika Senanayake, Deputy Director – 0112484703 or Ms. Thanuja Dilrukshi - Development Officer – 0112151406).

Further, we wish to inform you that officials already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

කාර්යාලය
அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலைபேசி
Fax

94-11-2447633
94-11-2387153
94-11-2434876

Yours faithfully



W.D.R. Crishantha
Director Technical Assistance
for Director General

Copy to : Director, International Health Division }
Chief Secretaries, All Provincial Councils } Pl. send nominations with recommendations
of the relevant line Ministry.