



# ශ්‍රී ලංකා සංවර්ධන පරිපාලන ආයතනය

இலங்கை அபிவிருத்தி நிர்வாக நிறுவகம்

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION

(Ministry of Public Services, Provincial Councils & Local Government)



වැ.පෙ. } 1123  
த.பெ.இ }  
P.O. Box }

28/10, මලලසේකර මාවත, කොළඹ 07, ශ්‍රී ලංකාව  
28/10, மலலசேகர மாவத்தை, கொழும்பு 07, இலங்கை  
28/10, Malalasekara Mawatha, Colombo 07, Sri Lanka

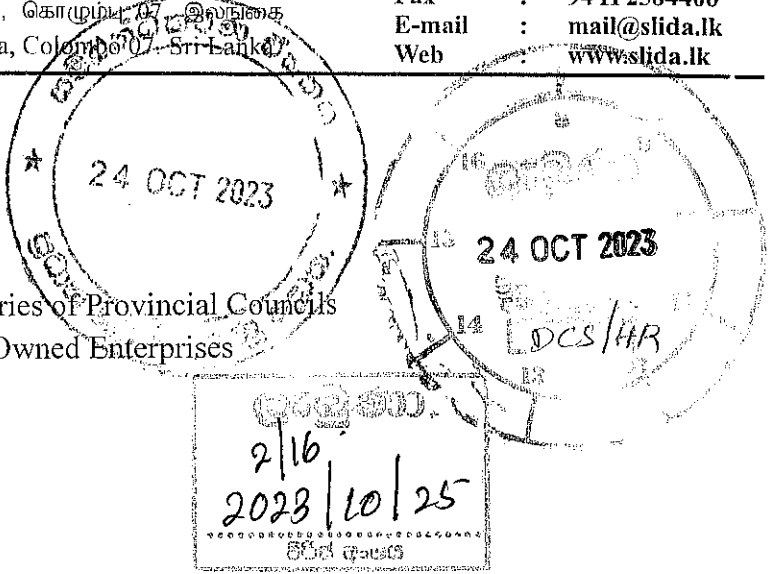
Telephone : 94 11 5980200  
Fax : 94 11 2584406  
E-mail : mail@slida.lk  
Web : www.slida.lk

My No: SLIDA/5/17/09/D104/1/2023

20 October 2023

Secretaries of Ministries/ Chief Secretaries of Provincial Councils  
Heads of Departments/ CEOs of State Owned Enterprises  
District Secretaries  
Divisional Secretaries

Dear Sir/Madam,



## CALLING APPLICATIONS FOR ENGLISH LANGUAGE COURSES –2023/2024

We are pleased to inform you that SLIDA is currently accepting applications for the following professional English courses.

1. Diploma in Professional Communication
2. Diploma in Professional English
3. Certificate in English for Careers
4. Speech craft Training programme with Toastmasters International

The summary of each course are mentioned overleaf. The information, brochures and applications can be downloaded from the SLIDA website [www.slida.lk](http://www.slida.lk). Scanned copies of the completed applications, recommended by the head of the department should be sent to [language@slida.gov.lk](mailto:language@slida.gov.lk) by 30 November 2023. Classes are scheduled to start in December 2023.

For further information, please contact the Centre for Language Studies of SLIDA during office hours on 011-5980261 / 262.

Thank you.

Yours faithfully

Nalaka Kaluwewe  
Director General

ACS

	<b>Course Name</b>	<b>Course Fee</b>	<b>Duration</b>	<b>Held On</b>
01.	Diploma in Professional Communication	150,000/-	40 Weeks	<ul style="list-style-type: none"> <li>▪ Every Sunday From 9.00 a.m. to 4.00 p.m.</li> </ul>
02.	Diploma in Professional English	92,000/-	1 Year	<ul style="list-style-type: none"> <li>▪ Every Saturdays From 8.30 a.m. to 3.30 p.m.</li> <li>▪ Weekdays (Mon+Wed) From 5.00 p.m. to 8.00 p.m.</li> </ul>
03.	Certificate in English for Careers	46,000/-	6 Months	<ul style="list-style-type: none"> <li>▪ Every Sundays From 8.30 a.m. to 3.30 p.m.</li> <li>▪ Weekdays (Two days) From 5.00 p.m. to 8.00 p.m.</li> <li>▪ Weekdays (Full day) From 9.00 a.m. to 4.00 p.m.</li> </ul>
04.	Speech craft Training programme with Toastmasters International	30,000/-	10 Days	<ul style="list-style-type: none"> <li>▪ Once a week From 5.00 p.m. to 7.00 p.m.</li> </ul>