



විදේශ සම්පත් දෙපාර්තමේන්තුව
வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය.
கனர்தேவத் திணைக்களம் (3වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව
நிதி, பொருளாதார உறுதிப்படுத்துதலை மற்றும் தேசியக் கொள்கைகள் அமைச்சு
செயலகம் (3ஆம் மாடி), த.பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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මගේ අංකය
எனது இல
My No

TA/JICA/S/1527/23

මගේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

28 August 2023

Secretary / Ministry of Education
Secretary / Ministry of Labour & Foreign Employment
Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Attn: Officer In-charge of Foreign Trainings

Dear Sir,

JICA Knowledge Co-Creation Program: Labor Policy of Migrant Workers and Career Development Support for Returnees to Achieve Economic Growth and Decent Work

Online is from 10th November to 27th November 2023

In Japan from 05th December to 21st December 2023

This has reference to the above training programme offered by the Japan International Cooperation Agency (JICA) for the eligible Government officials of Sri Lanka. The Application Form can be downloaded from the website at the External Resources Department (ERD).

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program. Each of the nominees has to submit two sets of applications along with the following documents;

1. Nomination letter of the line ministry
2. For each of the nominee; two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" – New official Application Form can be downloaded from ERD public website (www.erd.gov.lk). Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available (e.g. TOEFL, TOEIC, IELTS)
4. Copy of the Passport (if available)
5. Duly filled ERD Form (Available at ERD public website, www.erd.gov.lk)

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 04th October 2023, with the line ministry covering letter and other relevant documents as stipulated above, will be processed.

(For further enquiries please contact following officers of Technical Assistance Division; Ms. Chandrika Senanayake, Deputy Director – 0112484703 or Ms. Thanuja Dilrukshi - Development Officer – 0112151406).

Further, we wish to inform you that officials already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated

Yours faithfully,

W.D.R. Crishantha

Director

for Director General

Cc: Chief Secretaries, All Provincial Councils

Chairman, Sri Lanka Bureau of Foreign Employment

Pl. send nominations with recommendations of the relevant line Ministry.

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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Office

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