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வெளிநாட்டு வளங்கள் திணைக்களம்  
Department of External Resources

(55)

இதல் சமர்ப்பாக்க  
මහලේකම් කාර්යාලය (3 වැනි මහල), පලමු, 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி அமைச்சு  
செயலகம் (3 ஆம் மாடம்), 277, இல; 277, கொழும்பு 00100, இலங்கை  
Ministry of Finance  
The Secretariat (3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය  
எனது இல  
My No

TA/MY/S/339

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date

18/03/2019

**Secretary/ Ministry of Rural Economic Affairs, Livestock Development, Irrigation  
Fisheries & Aquatic Resources Development**

**Chief Secretaries /All Provincial Councils**

**Attn: Officer- in-charge of Foreign Training**

Dear Sir/ Madam,

**Food Safety: Inspection and Certification Services of DVS**

- From : 01<sup>st</sup> – 14<sup>th</sup> July 2019 - Malaysia

The Government of Malaysia has invited nominations from eligible Government Officials in Sri Lanka for the above training programme. Copies of the programme details are enclosed.

You are kindly requested to submit one nomination along with the following documents on or before 18 April 2019.

- Dully filled Application Form (can be downloaded at [https://mtcpcoms.kln.gov.my/mtcpcoms/online/list\\_course](https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course) ) along with certified copies of the certificates of Academic and Professional Qualifications (in two sets)
- A copy of the passport
- Duly filled ERD form No. 02 – (could be downloaded from [www.erd.gov.lk](http://www.erd.gov.lk))

**Qualifications**

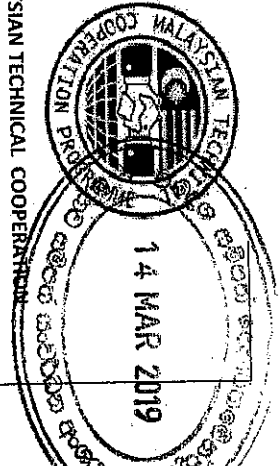
- Age preferably range between 26 to 45 years old.
- Hold a degree/Advance Diploma/ Technical Certificate in Veterinary Science, Animal Science or Animal Husbandry or an equivalent academic background.

Your early response in this regard is highly appreciated.

Yours faithfully

**L.A.Y. Darshanie De Silva**  
Additional Director General  
for Director General





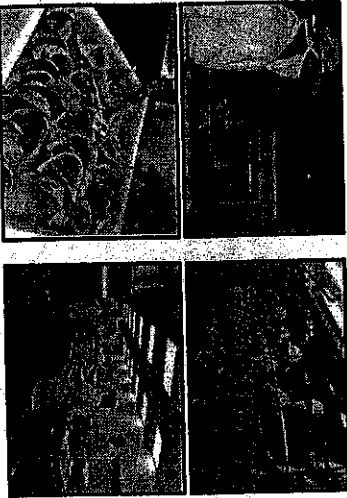
**FOOD SAFETY: INSPECTION AND CERTIFICATION SERVICES OF DVS**

1<sup>ST</sup> JULY—14<sup>TH</sup> JULY 2019

CONDUCTED BY:



DEPARTMENT OF VETERINARY SERVICES  
MALAYSIA



**MALAYSIAN TECHNICAL COOPERATION PROGRAM**

MTCP was officially launched on 7 September 1980 at the Commonwealth Heads of Government Regional Meeting (CHGRM) in New Delhi to signify Malaysia's commitment to South-South Cooperation. In particular to share its development experiences and expertise with other developing countries. Based on the belief that the development of a country depends on the quality of its human resources, MTCP emphasizes the development of human resources through the provision of training in various areas which are essential for a country's development such as public administration, good governance, health services, education, sustainable development, agriculture, poverty alleviation, investment promotion, ICT and banking. Annually, MTCP collaborates with its leading Training Institutions to conduct capacity building programmes in various key areas of development. Since its inception in 1980, more than 33,000 participants from 144 recipient countries have benefited from the various programmes offered under MTCP.

The Department of Veterinary Services (DVS) initiated its first training modules for MTCP in the year 1985. The trainings have been continuously conducted by the department until the year 2010. Over 1051 participants from 147 developing countries have benefited from MTCP courses within that 17 years period of trainings.

The successfully conducted training modules included Veterinary Management Development Programme (VADP), Animal Feed, Quail Production in Tropics, Information and Communication Technology, Artificial Breeding in Cattle, Animal Feed and Quality Assurance, HACCP-Based Inspection System, Poultry Management and Diagnostic and Animal Quarantine Management. For 2019, DVS is highlighting a revised training module entitled; Food Safety: Inspection and Certification Services of DVS

**OBJECTIVES OF MTCP**

- To share development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC); and
- To promote technical cooperation among developing countries (TDC)

**FOOD SAFETY: INSPECTION AND CERTIFICATION SERVICES OF DVS (COURSE OVERVIEW)**

- Objectives**
1. To provide an insight and share experiences as well as transfer knowledge and skills in managing the HACCP programme and Biosafety by complying Sanitary-Phytosanitary Standard Safety.

2. To expose and provide knowledge about inspection of abattoirs and animal processing plants.
3. To expose the basic knowledge of Food Safety

Course Contents	
i.	Introduction of WTO, Principle of SPS Agreement Globalization of Animal Trade Agreement
ii.	OIE Requirement in Animal Health Management
iii.	Animal Production Food Safety
iv.	DVS Veterinary Inspection Services and Certification
v.	GAHP & MyGAP
vi.	Meat Inspection
vii.	VHM Certification Scheme
viii.	Audit Procedures
ix.	Application, documentation and verification of assurance program
x.	Meat/ Poultry/ Edible Bird Nest (EBN) Inspection services
xi.	Abattoir/Processing Plant Accreditation programmes
xii.	Veterinary Public Health Laboratory functioning as a supportive programme

Course Methodology	
i.	Lectures/Discussions
ii.	Practical
iii.	Study Visits

Venues	
The course will be held at various locations:	
i.	Putrajaya (Lectures/Discussions)
ii.	Selangor (Practical, study visit)
iii.	Malacca (Practical, study visit)

**CONDITIONS FOR APPLICATION**

1. **Qualifications**  
Applicants should:
  - i. be nominated by their government in accordance with the procedures mentioned below;
  - ii. have adequate basic knowledge and working experience in the field related to the course;
  - iii. hold a degree/advance diploma/technical certificate in Veterinary Science, Animal Science or Animal Husbandry or an equivalent academic background;
  - iv. be proficient in spoken and written English. Candidates are required to attach a copy of English Language Certificate (i.e. TOEFL) with

the application form. (Experience has shown that many participants were unable to make progress in their training because of inadequate knowledge of English);

- v. be in good health to undergo the course of training. The organizer reserves the right to terminate the scholarship should there be any evidence that shows the medical examination has not been properly conducted. Pregnancy is regarded as a disqualifying condition;
- vi. age preferably range between 26 to 45 years old;
- vii. have never attended any MTCP course in the past;
- viii. Participants from MTCP recipient countries
- ix. Possess a valid passport

## 2. Application Form

- i. Application should be made using prescribed MTCP forms available at [mtcpcoms.kln.gov.my/mtcpcoms/online/list](http://mtcpcoms.kln.gov.my/mtcpcoms/online/list) course
- ii. The application must be completed and endorsed by the Ministry of Foreign Affairs/Focal Points responsible for the MTCP Program in the applicant's country, then submitted through the applicant's government with a *Note Verbale* to the Ministry of Foreign Affairs Malaysia via the nearest Malaysian High Commission/Embassy.
- iii. Kindly, send a scanned copy of the completed application form by e-mail to:

- 1) [jumaiza@ivs.gov.my](mailto:jumaiza@ivs.gov.my) / [jumizwa@gmail.com](mailto:jumizwa@gmail.com)
- 2) [farrah@ivs.gov.my](mailto:farrah@ivs.gov.my) / [dr\\_fariyasha@yahoo.com](mailto:dr_fariyasha@yahoo.com)

## INCOMPLETE AND/OR UNENDORSED FORMS WILL NOT BE PROCESSED.

Submitted application form must be accompanied by the applicant's medical report and a clear copy of his/her passport. Applicants will be notified of their acceptance to the course either through the Malaysian Embassies or the Institute of Teacher Education, International Languages

## 3. Number of Participants

Each recipient country is allowed to nominate not more than 2 candidates for each course. Under normal circumstances, not more than 3 candidates will be accepted from each country.

## 4. Commencement of the course

1<sup>st</sup> July - 14<sup>th</sup> July 2019

## 5. Course Fee

All course fees are borne by the Government of Malaysia. Accommodation, meals and lodging are provided by Department of Veterinary Services, Malaysia.

## 6. Fares

A return air ticket from the capital city of the recipient country to Kuala Lumpur on economy class is provided for participants. Please refer to the MTCP website for further details. Expenditures such as visa and transit fees, excess baggage fees are borne by the participants.

## 7. Visa and Vaccination Expenditures

Visa and Vaccination It is mandatory for all the MTCP participants to follow the Visa With Reference (VWR) application procedure. Once the approval is obtained, the training institution should send a copy of VDR approval letter to the participants. Subsequently, with the copy of the approval, the participants may get the VDR from the nearest Embassy of Malaysia. Wherever applicable, participants are advised to arrange for vaccination on their own prior to travel to Malaysia.

Expenditures on all visa-related fees, airport tax/airport user's charge, transit insurance, excess baggage, travel tax, transit fees, domestic passenger terminal fees, phone charges, private purchases, etc borne by the participants.

## 8. Vaccination for yellow fever

Participants from some countries are required to take a mandatory vaccination for yellow fever at least 10 days prior to their departure to Malaysia. Yellow Fever certificate is required to be email to organizer before departure date and to be produced upon landing in Malaysia for countries as listed at the link below: <http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country.html>

## 9. Medical and Dental Treatment

Candidates should be certified medically and physically fit to participate in this programme. In the case of emergencies and in need of medical treatment, the medical expenses in a government hospital will be borne by the Government of Malaysia.

## 10. Scholarship

### General Condition of The Award

Awardees of Fellowship/scholarship shall conduct themselves at all times in a responsible manner, and in accordance with the regulations of the training institution.

- ii. Awardees shall follow the course of study approved for them. No applications to change courses will be entertained.

- iii. For lectures, participants are required to dress appropriately in office attire. For formal occasions -- lounge suit or national costume are required.

Awardees are not allowed to participate in any political or commercial activity in any capacity whatsoever.

- v. This fellowship shall not take up paid employment during the tenure of their fellowship or serve as official representatives of their country when in Malaysia unless approved by the Public Services Department, Malaysia.

Awardees will be required to return to their own countries upon completion of the course or at the end of the tenure of the fellowship, whichever is earlier.

- vii. Awardees are not allowed to bring along their spouses or families for the duration of the course.

**An award will be TERMINATED at any time for reason of unsatisfactory conduct, breach of terms and condition of the award or failure to make satisfactory progress.**

The term and conditions of scholarship/fellowship awards under the MTCP include;

## FOR FURTHER ENQUIRIES, PLEASE CONTACT:

Director General,  
Department of Veterinary Services,  
Ministry of Agriculture and Agro-based Industry,  
Wisma Tani, Podium Block 1A,  
Lot 4G1, Precinct 4,  
Federal Government Administration Centre,  
62630 Putrajaya, MALAYSIA  
(Attn: Director of Training and Career  
Development Division)  
Tel : 603 8870 2204/8870 2205  
Fax : 603 8888 4267  
E-mail : as stated below

[jumaiza@ivs.gov.my](mailto:jumaiza@ivs.gov.my) : Dr. Jumaiza Mizwa (603-88702207)  
[farrah@ivs.gov.my](mailto:farrah@ivs.gov.my) : Dr. Farrah binti Alias (603-88702206)

